



ALPINE CAMP AND CONFERENCE CENTER

LIFEGUARD

DATE WRITTEN: 04/24/2012

STATUS: SUMMER STAFF/PART-TIME

PURPOSE

To uphold the safety of all participants in the pool area, maintain equipment, and assist the Program Team in planning and implementation of Conference Center Program Camps.

ACCOUNTABILITY RELATIONSHIPS

Report to: Head Lifeguard and works closely with the Program Team, specifically the Jr. High/High School Program Coordinator.

GENERAL QUALIFICATIONS

- Must demonstrate a strong, maturing faith in Jesus Christ as Savior and Lord; the ability to confidently articulate that faith; and a willingness to serve the Church of Jesus Christ in a Christian camping environment.
- Must demonstrate and articulate an active interest, support, and belief in the major tenets of Evangelical Christianity and the Evangelical Covenant Church in particular.
- Must demonstrate speech and behavior consistently aligned with the Covenant Affirmations; along with Alpine's Identity Statements, Character Guide and Peacemaker's Pledge.
- Proven ability to work collaboratively with others, consistently putting the defined results of the team before personal preferences and desires.
- Demonstrated initiative, follow-through and ability to achieve agreed upon, timely results; evidencing healthy flexibility and self/time management.
- Able to productively work in an environment with frequent interruptions and occasional chaos.
- Proven willingness to follow directions of direct supervisor or his/her designee.
- Possessing the physical, mental, psychological and spiritual capacities to perform the duties, responsibilities and essential functions as outlined in written mutually agreed upon job descriptions and standards of performance.

SPECIFIC QUALIFICATIONS

- Current lifeguard, CPR and first aid certification.
- Because of the ministry nature of this position, a demonstrated interest, support and belief in the major tenants of Evangelical Christianity are expected.
- Commitment to the philosophy of ministry, mission and vision of Alpine and the Evangelical Covenant Church.
- Evidence of strong initiative, self direction, flexibility and ability to complete tasks in a timely manner.
- Experience of working in an environment with frequent interruptions and ability to handle what is perceived to be chaos at times.
- Evidence of and continuing desire to be a lifelong learner.
- Needs to be able to work well under time pressures and a flexible work schedule.
- Behavior consistent with and supportive of the Alpine Character Guide, Five Focuses, and Core Values.

GENERAL RESPONSIBILITIES

- Proactively participate in assigned (staff/management team) meetings, activities and outcomes.
- Intentionally contribute to a healthy organizational culture aligned with Alpine's Identity Standards, Character Guide, Peacemaker's Pledge, etc.
- Proactively engage in increasingly effective two-way communication (sharing information, resources and feedback) within your department and, as needed, with all relevant departments regarding actions and resources required to achieve determined results.

- Comply with all policies and practices as outlined in Alpine’s Personnel Policy Handbook and other handbooks and manuals relevant to this position.
- Must clean general living area, sleeping area, and bathrooms every Friday (once campers have left).
- Other duties as assigned by Alpine’s executive leadership.

SPECIFIC RESPONSIBILITIES

- Participate in staff meetings and devotionals when available to do so.
- Take responsibility and care for all equipment and materials used, including pool maintenance, opening and closing procedures, as stated in Alpine’s Aquatics Handbook.
- Work in a spirit of cooperation and mutual assistance with all other staff members of Alpine.
- Implement, maintain and support Alpine’s safety and guest service standards, including following expectations as stated in Alpine’s Aquatics Handbook.
- Actively participates in staff activities, all of which are designed to promote team building and healthy working relationships.
- Regular and as needed and/or assigned assistance with litter/trash removal, housekeeping and “Turnovers” between guest groups and programmed camp groups, whether in home department or across departments. This will at times also apply to assisting with food service.
- Other duties related to program as assigned by the Program Team and/or Head Lifeguard.

GENERAL ESSENTIAL FUNCTIONS

- Able to arrive consistently on time and prepared to work.
- Capable of ascending and descending stairs and ladders
- Capable of lifting and carrying up to 50 pounds
- Possesses a valid California driver’s license and a clean driving record or an Identification Card.
- Able to sit, stand and/or work in varied conditions for extended periods of time as needed.
- Able to clearly speak to and hear others both in person and through varied electronic communication devices.